

Dear Valued Homeowner,

Quality Management Solutions LLC (QMS) management team is honored to have been selected to provide management services for your Homeowners Association (HOA). With over 15 years of experience in property management, our team is ready to provide your HOA with the highest standard of management services.

The operation of your homeowner's association is governed by a board of volunteer directors. The Board of Directors is elected by the community to oversee the daily functions and financial responsibilities of the Association. The Board is also responsible for maintaining members' compliance with the established Covenants and By-Laws of the Association.

**The Board of your HOA has contracted QMS to assist in the enforcement of the Covenants and By-Laws of the Association.** QMS will be visiting your community from time to time to ensure all homes are meeting Restrictions and following the Covenants. The HOA has specific provisions regarding what can and cannot be done on your property. Please take the time to read through these governing documents that you should have received during the home purchase process. If you did not receive these documents, please ask and we can provide you with a copy. QMS will also be issuing violation notices and advising the Board when and if fines are needed to enforce compliance.

We have started establishing individual accounts for each homeowner of the association based on the information we have received from your prior management company or association board. However, we would like to ensure our records are up to date and, in an effort, to provide better services to you and your HOA, we request that you please email or call us with updated contact information. This will help us greatly in maintaining accurate records as we reconcile your account data with previous management.

Our contact information is below:

Address:      Quality Management Solutions  
                    P.O. Box 699  
                    Gonzales, LA 70707  
Email:         Jennifer@qms-la.com  
Phone:         225-348-1683

We look forward to working with the Board and all homeowners to maintain clear and effective communication with the everyone.

Sincerely,

Quality Management Solutions